

# MERCY NEWS

December 7, 2020



**Welcome to Week 16!**  
December 7, 2020-December 13, 2020  
Changes in College Hours – P. 4!  
Changes for Commencement Ceremony.

## Mercy College Week 16!

**Welcome to Week 16** of the Fall 2020 semester. **The fifteenth week of make-up activities has wrapped up.**

Thanks to everyone who followed all the safety guidelines to ensure a safe and healthy environment as we are now teaching/learning in the online environment.

**This week the hours at the College change to Monday-Wednesday-Friday from 10:00am-2:00pm to allow students time to study and to use the computers and printers on Jefferson 6<sup>th</sup> floor.**

**PLEASE BE SURE TO SOCIALY DISTANCE AND WEAR YOUR MASKS AT ALL TIMES WHEN ON CAMPUS!**

Our mission is to educate and inspire students to lead and to serve in the global community and by living our values of compassion, excellence, human dignity, justice, sacredness of life, and service.

This year has been fraught with the COVID-19 crisis and racial and social injustices. **We must now adapt and be flexible as changes are being made to the schedule.** In a quote by Catherine McAuley, “We must strive to do ordinary things extraordinarily well.”

It is my sincere hope that you and your families are all well!

*The sixteenth week of Fall semester begins December 7, 2020 with a continuation of all content (lecture material) being delivered in the online and/or digital-mediated format.*

*At this time the College is prepared for clinical/preceptor experiences at many of the Mercy Health facilities as well as other area health facilities.* All faculty and staff want to provide the best educational experience possible given the challenges we face so we are going to need everyone’s assistance!

**Safety and the health and well-being of everyone is first and foremost our top priority, which means that all safety plans must be followed to ensure a healthy environment.**



**Communication** will be provided in weekly newsletters, president updates, Canvas, social media, and our website at [www.mercycollege.edu/covid19](http://www.mercycollege.edu/covid19).

**Email** is the official form of communication at the College!

### EMERGENCY ALERTS

Please sign up for **RAVE**, the Mercy College emergency alert system.

## PLEASE WEAR YOUR MASK AT



## ALL TIMES WHEN ON CAMPUS!

### CURRENT COVID-19 NUMBERS

With winter and flu season upon us – the College will provide the most current numbers (includes Toledo and Youngstown), noting that the numbers change frequently. As of December 5, 2020, 36 students are in COVID protocol with 9 COVID + under the direction of Jennifer Barber, college health nurse.

Since March 2020, there have been 63 COVID+ students with 54 approved to return to campus.



# Campus Open with Safety Precautions in Place

Written by Dr. Susan Wajert

## Toledo Directions for Entry

Enter Jefferson side of the building (grocery store type doors) with your face covering in place. Face coverings must **always** be worn while on campus unless alone in in a private office.

**During peak times** (early morning) there will be a second temperature station for faculty/staff/students if entering from under the blue canopy. If no one is present at the second station, please proceed to the temperature check station at the (grocery store door) entrance.

**Temperature check** is with a non-contact thermometer. Temperature must be less than 100 degrees (F). If temperature is 100 degrees or higher you will not be permitted to stay on campus.

**Please stand at least six feet from** others if anyone is waiting for their temperature to be taken.

Please use good hand hygiene and/or hand sanitizer. Hand sanitizer stations are on walls and will be placed in classrooms and labs.

Anyone not following the guidelines will be subject to the Student Code of Conduct, and employees will be subject to Mercy Health HR guidelines.

**Cleaning supplies** will be provided in all rooms – please clean work/study area before and after finishing work/student, etc.

Verasure and Virex wipes must dry for 10 minutes to be effective

**Rad Tech** students will follow **purple** circles to their destination.

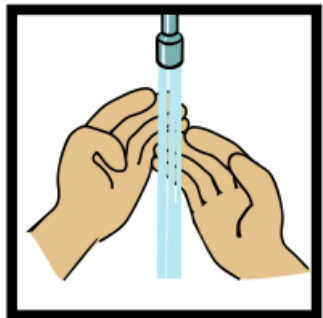
**Science Lab** students will follow **yellow** circles to their destination.

**EMT/Paramedic students** follow **orange** circles to their destination.

**BLS students** follow **red** circles to their destination.

**Phlebotomy students** follow **black** circles to their destination.

**Nursing students** follow **green** circles to their destination if on Jefferson second or third floor and follow **blue** circles to their destination if on Madison second, third, or fourth floor.



## COMPUTER LAB AND STUDY CUBICLES

The **computer lab** on the sixth floor of Jefferson will be available from 10:00am-2:00pm Monday/Wednesday/Friday for student use. Please, urgent situations only and limit copying to 100 pages or less so that everyone may print.

**Five computers have been moved to the study cubicle area with a second printer for those five computers.**

Study cubicles will be available for urgent situations only from 10:00am-2:00pm on the sixth floor of Jefferson.



**PLEASE CLEAN YOUR WORK AREA BEFORE AND AFTER USE!! WIPES HAVE BEEN PROVIDED!!**

**PLEASE CHECK MONITORS FOR IMPORTANT INFORMATION!**

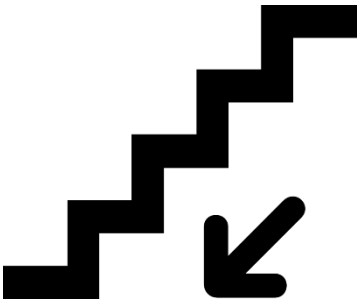


SAFETY FIRST

Safety Starts Here  
Think Safe...  
Work Safe...  
Be Safe

Please follow all signage on campus for

- Restrooms
- Stairwells
- Elevators
- Safety and Hygiene



**Stairwells may be used to go down or for emergencies. Elevators should be used to go up. Limit is two per elevator car.**

TOLEDO COLLEGE HOURS  
  
Mon./Wed./Fri.  
10:00am-2:00pm



YOUNGSTOWN COLLEGE HOURS  
  
Mon./Wed./Fri.  
10:00am-2:00pm

STUDENT SERVICES



All student services will be provided in the online/remote environment except urgent needs where an appointment is scheduled. All safety protocol must be followed in these circumstances.

All open/congregate spaces on-campus will be closed – no lounge accessibility, etc.



No congregating permitted.



YOUNGSTOWN  
DIRECTIONS  
FOR ENTRY

All Youngstown students are to enter the building through the rear door (from the Cardiac Health Center parking lot).

If using the stairwell going up, please stay at least six feet away from other students.

If you are going to the Skills Lab on second floor, exit the stairwell at the 2<sup>nd</sup> floor and proceed directly to the Skills Lab; your temperature will be taken by the Skills Lab Coordinator.

If you are going to the fourth floor Administrative Offices, take stairs to the 4<sup>th</sup> floor and exit the stairwell at the 4<sup>th</sup> floor and proceed directly to either Darnell LaRosa or Tina Fowler’s office. They will take your temperature.

You may also proceed to your destination using the elevator, only TWO students at a time in the elevator.

Please stand at least six feet away from others if anyone is waiting for their temperature to be taken.

If your temperature is 100 degrees or higher, you will not be permitted to stay in the building; you should monitor for further COVID symptoms and contact your Primary Care Provider (PCP).

SPRING SEMESTER  
2021 SCHEDULE

Given the continuation of the pandemic, spring break is being cancelled the week of March 8-12, 2021. Two long weekends will be added in the place of spring break.  
Spring 2021 Schedule:  
Monday, January 18, 2021: CLASSES CANCELLED; Business Operations of the College will be open.  
Friday, March 12, 2021: CLASSES CANCELLED; Business Operations of the College will be open.  
Friday, April 2, 2021: CLASSES CANCELLED, and COLLEGE CLOSED.  
Monday, April 5, 2021: CLASSES CANCELLED; Business Operations of the College will be open.



WHAT IF I HAVE QUESTIONS?

Please visit the Mercy College webpage at [www.mercycollege.edu/covid19](http://www.mercycollege.edu/covid19) and review the Frequently Asked Questions (FAQ’s). If you cannot find the answer to your question, please complete the Ask a Question form and submit. Someone will get back to you within 24-48 hours. Thank you.

Mercy Café Menu

Week of December 7-December 11, 2020

WHAT IS THE PLAN FOR SPRING CLASSES?

Currently, the College plans to conduct classes (didactic content) in the online and/or digital-mediated format, and have students participate in on-campus activities such as skills labs, simulation activities, science labs and attend clinical and practicum experiences at the respective sites. Based on the knowledge that we currently have; we are continuing in the same format being used for fall. This applies to both Toledo and Youngstown. Thank you for your understanding as we continue in the pandemic situation.

The 2021–22 FAFSA® Form is Here!

Planning on attending Mercy College between July 1, 2021, and June 30, 2022? You will need to complete the 2021-22 Free Application for Federal Student Aid (FAFSA), which is now open. The 2021-22 FAFSA application will be used for determining your financial aid beginning in summer 2021. You will report your 2019 tax information. There is no need to update the form after you complete your 2020 taxes. Apply now at [www.fafsa.gov](http://www.fafsa.gov). Mercy College's school code is 030970-00. If you have questions, please contact the financial aid office at [financialaid@mercycollege.edu](mailto:financialaid@mercycollege.edu) and we will be happy to assist you.

With the numbers of COVID cases increasing, please make sure to follow all safety protocol. Please, always wear your masks.

FINALS WEEK COMING DECEMBER 14-DECEMBER 18, 2020!

OTHER  
OFFICES OPEN  
FOR  
ASSISTANCE

Please email the department that you need instead of calling. This will facilitate a faster response with all of the College offices. Department email addresses are:

[studentsuccesscenter@mercycollege.edu](mailto:studentsuccesscenter@mercycollege.edu)

[registrar@mercycollege.edu](mailto:registrar@mercycollege.edu)

[financialaid@mercycollege.edu](mailto:financialaid@mercycollege.edu)

[bursar@mercycollege.edu](mailto:bursar@mercycollege.edu)

[admissions@mercycollege.edu](mailto:admissions@mercycollege.edu)

CAFETERIA  
HOURS  
(Toledo)

Monday – Friday  
7:30am-1:30pm

NO FOOD OR  
BEVERAGES  
PERMITTED IN  
CLASSROOMS OR  
LABS.

A water bottle or  
water container is  
permissible.

Youngstown  
Location

CONGREGATE  
SPACES



YOUNGSTOWN  
LOCATION

CAFETERIA HOURS

See posted hours in  
Youngstown.



**REVISED COLLEGE HOURS**

Due to the increasing numbers of students and faculty/staff who are in the Mercy College travel and exposure protocol led by our student health nurse Jennifer Barber, and our Incident Commander, Marc Adkins, the following plan of action is being implemented to continue to meet the needs of our students and faculty/staff with regard to everyone's safety and well-being.

**Effective Wednesday November 18, 2020** all classes will be moved to the virtual/remote/digital-mediated learning environment. ***Tuesday, November 17, 2020 will be the last day of on-campus activities.***

**The remaining days of the semester from December 7, 2020-December 16, 2020, the College will be open minimal hours due to the increasing COVID numbers. The hours will be Monday, Wednesday, and Friday from 10:00am-2:00pm.** Students, faculty and staff should only be on campus for **URGENT** situations. **Jefferson 6<sup>th</sup> floor** will be the point of entry for students who need to study in the cubicles, use the computers, print papers, etc.

The College will be open with faculty/staff working remotely from Thursday, December 17, 2020 through Monday, January 4, 2021.

**Youngstown** will follow the same schedule as Toledo. Students will continue to follow the same guidelines for entering the Youngstown location. Please follow any instructions provided by faculty/staff.

**Thank you** for all you have done to keep the College a safe place during the last 15 weeks! We thank you also for being flexible as we move forward with the remaining days of the semester and into the new year!! We continue to be agile, dedicated and Mercy Strong!

As you prepare for the holidays, we ask that you continue to think of the health and well-being of your families and friends, your Mercy student colleagues, and Mercy College faculty/staff, and above all please remember to take care of yourself. This will be a difficult and challenging holiday season and we want to keep everyone safe and healthy. Many blessings to all as we enter the holiday season.

**REVISED FALL COMMENCEMENT**

**College administration and the incident command team have continually been monitoring the COVID outbreak, the rising numbers, and the increasing hospitalizations. It is with a heavy heart that the College has made the decision to shift to a virtual commencement ceremony. As a team we understand the importance of commencement to you and your families and it saddens us as administrators, faculty, and staff, but we cannot jeopardize the health and safety of our graduates and their loved ones as well as the College faculty and staff.**

**I want to thank the Mercy College team who has been working diligently to plan and host all three options to prepare the best commencement experience possible for our students.**

**Students will be receiving a message this week from the Mercy College Communication Team/Office of Student Records on how to prepare for the Virtual Commencement Ceremony.**

**Youngstown students will receive information from Dr. Pat McAllen/Darnell LaRosa.**

**The Governor of the State has recommended a stay-home-advisory.**

**Virtual Ceremony in Toledo and/or Youngstown**

- Fully online
- Names/Degrees read
- Diplomas and programs will be mailed the week of December 20<sup>th</sup>. Please allow up to 30 days for receipt due to delays caused by the Pandemic and holiday mailings.

The most current information about graduation and commencement is at [www.mercycollege.edu/graduation](http://www.mercycollege.edu/graduation). Please direct any questions to [registrar@mercycollege.edu](mailto:registrar@mercycollege.edu).

**Mercy College Gear for Sale**

Just in time for the holidays, we've arranged for a few items from the Clothing store to be available to purchase online. Please visit [www.mercycollege.edu/clothingstore](http://www.mercycollege.edu/clothingstore)

All prices include tax and shipping. Orders will be filled once a week and shipped directly to your home.

**Scholarships**

Do you plan on attending Mercy College in the fall of 2021? The scholarship application is now open. The deadline for applicants is February 28, 2021. Only one application is necessary to be considered for all Mercy College scholarships.

Visit <https://www.mercycollege.edu/scholarships> and apply today. Please write an essay on the Mercy values and how you demonstrate them in your life, your commitment to the College's motto of compassion and caring, and an explanation of your chosen major and your perceived need for funds. This essay should be no greater than 500 words.

It is also recommended students complete the 2021-2022 FAFSA at [www.fafsa.gov](http://www.fafsa.gov) by the scholarship deadline for need-based scholarship consideration.

Please contact the financial aid office with questions at (419) 251-1219 or [financialaid@mercycollege.edu](mailto:financialaid@mercycollege.edu) and the Financial Aid Office will be glad to assist you!

**Textbook Buyback**

The textbook buyback event for material purchased from Matthews will run from Monday, December 14, 2020, through Friday, January 1, 2021. It will be an online-only event, and there will be a link on the [Mercy College Bookstore \(Matthews Medical Books\) website](#) with instructions about what you can sell back and how to go about it. Check December 14 for information!